

SOCIAL AND VOLUNTARY SERVICES COMMISSION

Minutes of
September 21, 2020

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on this date at 5:30 p.m. Notice and Agenda of the meeting were posted at 201 W Gray Building A, the Norman Municipal Building, and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Lisa Krieg called the meeting to order at 5:35 p.m.

ITEM NO. 1 BEING: Roll Call

MEMBERS PRESENT: Victoria Harrison
Nancee Morris
Loida Salmond
Heidi Smith
Ann Way
Joshua Hinkle

MEMBERS ABSENT: Kristal Hamm
Kurt Lee
Angela Steinle

STAFF PRESENT: Lisa Krieg, CDBG/Grants Manager
Tara Reynolds, Admin Tech

ITEM NO. 2, BEING: Approval of the minutes from the August 17, 2020 meeting.

Motion by Ann Way for approval of the minutes as submitted; **Second** by Victoria Harrison. All approve.

ITEM NO. 3, BEING: Discussion of Site Visit Procedures for the Social & Voluntary Services Commission.

- We will be contacting the agencies in January of 2021 to ask their preference for an in person visit, Zoom meeting, or phone call. We will also ask if their agency has made a virtual tour video that United Way required this year. If so we can request a copy for distribution.

ITEM NO. 4, BEING: Discussion of possible funding priorities for future funding cycles.

- This item was a routine discussion with the Commission to see if with these limited funds should there be a focus on the targeted expenditures. The Commission discussed how the need for funding is much greater than the resources and with these limited funds, focus

towards a particular issue would not be effective. Point made tht with the COVID-19 crisis many non-profits have had to cancel or scale back fundraising activities.

- Rather than limiting the scope of applications to a specific program, the Commission decided to allow general operating costs as an acceptable funding request.
- Staff will email the Commission the information about service gaps from the agency applications for a future discussion.
- There are discussions about a potential Share a Fare Program to be operated by the City of Norman to supplement the current bus system. The CDBG program has been asked if this would be an activity that could potentially receive CDBG funding in the same manner as the Bus Pass Program. It was noted that transportation is always at the top of identified needs within the community and that such a program would be an eligible expense for the program to assist.

ITEM NO. 5, BEING: Miscellaneous Announcements.

- The Commission received appreciation letters from Assistance League and Catholic Charities for their funding.
- Lisa informed the Commission about an unpaid invoice for Community Action Agency from 2 years ago that staff was informed about. The discrepancy was discovered by the Auditor for the Agency. The funding to pay the invoice is no longer available due to the time passed. The agency has been given the option to apply the invoice to their current award.

ITEM NO. 5, BEING: Adjournment.

The meeting was adjourned at 6:07 p.m.

Passed and approved this _____ day of _____, 2020
